

Business Vehicle Expense Sheet

| | Vehicle 1 | Vehicle 2 | Vehicle 3 |
|---|-----------|-----------|-----------|
| Year Make and Model | | | |
| Business Mille | | | |
| Total Miles | | | |
| GASOLINE | | | |
| OIL CHANGE | | | |
| REPAIRS | | | |
| INSURANCE (ONLY COMMERCIAL INS) | | | |
| REGISTRATION FEE (COMMERCIAL CARS) | | | |
| PARKING FEES AND TOLLS | | | |
| INTEREST ON VEHICLE | | | |
| IF NEW, PURCHASE PRICE | \$ | \$ | \$ |
| IF NEW, DATE PURCHASED | | | |
| If the vehicle was leased . Monthly Payment | | | |
| | | | |

Qualifying Business Miles:

These are miles driven exclusively for business purposes in your own car or truck.

Examples of Qualifying Business Miles:

Driving from your office to meet clients.

Traveling to business conferences or seminars.

Delivering goods to customers.

Picking up supplies or equipment for your business.

Commuting between multiple business locations (not your home and office).

