## **Business Expense Sheet**

Buiness Name		EIN	
Cash, Zelle, Venmo received not in	icluded in 1099"s		\$
Number of 1099's recevied			\$
Category	Description		Total
Tools			\$
Material			\$
Work Clothes			\$
Repairs			\$
Miles			\$
General Liability Insurance			\$
Workers Compensation Insura	nce		\$
Commercial Auto Insurance			\$
Rent			\$
Cell Phone			\$
Internet			\$
Contractor Payments			\$
Licensing Fees			\$
Accounting Fees			\$
other			\$
			\$
ent ell Phone ternet ontractor Payments censing Fees ccounting Fees			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

## **Business Vehicle Expense Sheet**

	Vehicle 1	Vehicle 2	Vehicle 3
Year Make and Model			
Business Mlle			
Total Miles			
GASOLINE			
OIL CHANGE			
REPAIRS			
INSURANCE (ONLY COMMERCIAL INS)			
REGISTRATION FEE (COMMERCIAL CARS)			
PARKING FEES AND TOLLS			
INTEREST ON VEHICLE			
IF NEW, PURCHASE PRICE	\$	\$	\$
IF NEW, DATE PURCHASED			
If the vehicle was leased . Monthly Payment			

Qualifying Business Miles:

These are miles driven exclusively for business purposes in your own car or truck.

Examples of Qualifying Business Miles:

Driving from your office to meet clients.

Traveling to business conferences or seminars.

Delivering goods to customers.

Picking up supplies or equipment for your business.

Commuting between multiple business locations (not your home and office).

## 1099 Contractor Expense Sheet

## \*Turn this sheet in only if you are giving out 1099's

Compamy Name	EIN:
Address	

Contractor First and Last Name	Address	SS#	Total Pay
+			